Student Employment Letter

To:  Ronald G. Carter/Teresa C. Wyatt

From: 

Date: 

We have offered _______________________ a position as a Student Worker in the Chemistry Department. She/He will work approximately ________ hours a week at a starting rate of pay of $________ per hr. If applicable, she/he will replace ________________________________.

_____ Research Stockroom

_____ Organic Stockroom

_____ FYP Stockroom

_____ Audio Visual/Multi Media

_____ Security

_____ Clerical/Accounting

_____ Computer

_____ Other (explain)_______________________

Approved/Not Approved

______________________________________

Date:___________________________________